

## Job Description

**Post:** Trainee Send Tutor

**Salary:** 4OPTUSETR1 - £22,263.10 prorated ( £25,139.00) This comprises of 38 weeks contact ( 25% Paper work) and 3 weeks training / prep

### Role description:

This is a development opportunity for internal / external members of staff who may lack some of the essential criteria for the Send Tutor role but have the potential to gain them through study and a structured development programme. The development role is a reduction of the full Send Tutor duties that provides time and space to study and benefit from the mentoring of experienced staff.

The Trainee Send Tutor (TST) role will last for be for a set period of time. During which TST must gain the required Level 5 teaching qualification and successfully complete their individual development plan. **External candidates are required to successful pass their probation before starting the Level 5 qualification.** The TST will progress into a full SEND Tutor role when they have completed their teaching qualification and development plan should an opportunity be available. If they are unsuccessful they will revert back to their substantial role.

You will be responsible for delivering individual learning programmes to a small group of young adults with special education needs. Most learners will be working at pre-entry levels and have sensory support and complex communication support needs. You will



take on the responsibility for assessing, planning, teaching and recording progress with the guidance and support of experienced mentors.

### Key Commitments

- Sense is committed to safeguarding and promoting the welfare of learners and expects all staff to share this commitment
- Sense is committed to equality, diversity and inclusion and expects all staff to share this commitment

### Key Responsibilities

- To work towards an appropriate teaching qualification
- To undertake development activities under the guidance of experienced mentors and other colleagues
- Update and improve your knowledge of specialist educational research to develop evidence based practice
- Evaluate your practice with others and assess its impact on learning
- Manage and promote positive learner behaviour
- Understand the teaching and professional role and your responsibilities
- Motivate and inspire learners to promote achievement and develop their skills to enable progression into adulthood
- Plan and deliver effective learning programmes for diverse groups or individuals in a safe and inclusive environment
- Promote the benefits of technology and support learners in its use
- Address the mathematics and English needs of learners and work creatively to overcome individual barriers to learning



- Enable learners to share responsibility for their own learning and assessment, setting goals that stretch and challenge
- Maintain and update teaching and training expertise and specialist skills through collaboration with internal and external professionals
- Contribute to organisational development and quality improvement through collaboration with others
- To act as mentor for nominated deafblind people and to liaise with their parents, carers or designated support workers on a regular basis
- To plan and lead educational activities on or off-site, as required
- To plan and develop ideas and activities that support the delivery of learning within the Sense College Curriculum Assessment Framework
- Research and develop new learning activities and teaching materials, including online resources and remote learning
- Liaise with other educational professionals and organisations
- keep up to date with and implement college policies
- Attend to the persons' physical and intimate specialist care requirements as required by the individual needs of the person.

## Person Specification

Education and Training	
Essential Criteria	Desirable Criteria
Hold qualification/ certification above GCSE level in relevant subjects.	BSL Level One or equivalent sign vocabulary
GCSE or Equivalent Maths Grade C / 4 or above	Educated to BA degree level
GCSE or Equivalent English Grade C / 4or	



above	
	Multi-Sensory Impairment (MSI) Certificate or Diploma
	Certificate or Diploma in Deafblind Studies
	Level Five Specialist Diploma in working with learners with disabilities

<b>Skills &amp; Abilities</b>	
<b>Essential Criteria</b>	<b>Desirable Criteria</b>
Show a positive attitude in working with learners with disabilities	
Communicates effectively, inter-personally and in writing	
Work flexibly in a range of settings.	
Support learners wellbeing and care needs	
Willingness to work with learners who may present challenging behaviour	

<b>Achievements and Experience</b>	
<b>Essential Criteria</b>	<b>Desirable Criteria</b>
Experience in teaching environment	Experience in teaching in a variety of settings
Working with learners with complex needs	Working with learners with sight and/or hearing impairment

**Our values**

**Everything we do is underpinned by five core values. These values shape the way we work as we pursue our vision of a world where no one, no matter how complex their disabilities is isolated, left out, or unable to fulfil their potential.**



### **We include**

We are determined to provide a place where everyone belongs. Where difference is valued and no one is left out. We take time to understand each other, however we may communicate. And we involve each other, especially in the things that affect us directly.

### **We collaborate**

We bring people together and make connections. Because though we may all connect differently, we are all connected. And by sharing, learning, working and contributing together, we can achieve so much more.

### **We find a way**

We think creatively, seeing potential and possibility. Always finding a way, however long it takes.

### **We challenge**

We think risk is a part of life to embrace and work with, not avoid. We constantly challenge ourselves and the status quo, working hard to make the world a place for everyone. When things go wrong, we're honest, we learn, we do better.

### **We celebrate**

All achievements are worth celebrating. Those moments and milestones - the ordinary and extraordinary - that give meaning and purpose to life. We notice them and celebrate. Inspiring us to keep going.