

Job description and Person Specification

Post: Education Support Worker

Purpose:

The main purpose of your job is to prepare learners appropriately for the many possible transitions into adulthood. You will work closely with learners to achieve outcomes of their Education, Health and Care Plans. You will work within the framework of the Sense Values to:

1. Keep the needs of the learners at the centre of your attention at all times;
2. Enable learners to influence their services and the way they are supported;
3. Help Sense to provide a high quality education experience

Key Responsibilities:

Team members who support learners with core funded educational needs will also carry out the following education related responsibilities under the guidance of senior education colleagues. This means:

- Reflect on what works best in your teaching and learning to meet the diverse needs of learners
- Inspire, motivate and raise aspirations of learners through your enthusiasm and knowledge



- Be creative and innovative in selecting and adapting strategies to help learners to learn
- Value and promote social and cultural diversity, equality of opportunity and inclusion
- Build positive and collaborative relationships with colleagues and learners
- Evaluate your practice with others and assess its impact on learning
- Manage and promote positive learner behaviour
- Motivate and inspire learners to promote achievement and develop their skills to enable progression
- Promote the benefits of technology and support learners in its use
- Address the mathematics and English needs of learners and work creatively to overcome individual barriers to learning
- Contribute to organisational development and quality improvement through collaboration with others
- Maintaining a Continuous Professional Development (CPD) profile to meet Ofsted expectations.
- Representing the college at external professional development events for Education Support Workers.
- Maintaining an understanding of the Ofsted Common Inspection Framework and Sense's compliance.
- Attending and contributing to learner reviews
- Attending and contributing to Core Education Team meetings

Person Specification

This section outlines the experience, knowledge, skills and abilities the job holder needs in order to fulfil the requirements of the post.

Essential criteria are those which the job holder must have in order to do the job; and will be used to shortlist you for interview for the role.



Desirable criteria are those qualities that would be either useful, or an advantage or those which the jobholder can be trained to do.

Please use the 'Supporting Statement' section of the application form to evidence how you meet the essential criteria as well as how your practice reflects Sense Values.

Education and Training	
Essential Criteria	Desirable Criteria
A good level of general education including literacy and numeracy to Level 2.	QCF Preparing to Teach in the Lifelong Learning Sector (PTLLS) Level 3
Willingness to work towards a Level 3 teaching support qualification	British Sign Language Level 1 or above
	Health and Social Care Diploma
	I.T. qualification to Level 2
Achievements and Experience	
Essential Criteria	Desirable Criteria
Positive attitude towards working with people with special educational needs and disabilities (SEND)	Recent experience of working with people with sensory / dual sensory impairment / complex needs using a range of communication methods
Demonstrate an understanding of the Ofsted Education Inspection Framework.	Recent experience of working in specialist education college or other setting



Understanding the importance of person – centred planning and have the ability to contribute to and support the development and monitoring of person centred plans and education, health and care plans.	Experience of supporting assessment of learners with special educational needs and disabilities (SEND)
Understand the importance of record keeping and have the ability to maintain accurate records.	Experience of outcome based service delivery and completing the required records which evidence this
	Experience of mentoring learners
	Experience of supporting people with behaviour that can be challenging
	Experience of handling money that belongs to other people
	Recent experience of providing personal care
	Experience of using a range of person centred planning tools
Skills & Abilities	
Essential Criteria	Desirable Criteria
An ability and willingness to provide support to people who need it with dressing and personal care	
An ability to summarise and record information in a way that can be readily understood by others	
	An ability to plan and deliver inclusive teaching sessions under the guidance of experienced educational colleagues



Our Values

Everything we do is underpinned by five core values. These values shape the way we work as we pursue our vision of a world where no one, no matter how complex their disabilities is isolated, left out, or unable to fulfil their potential.

We include

We are determined to provide a place where everyone belongs. Where difference is valued and no one is left out. We take time to understand each other, however we may communicate. And we involve each other, especially in the things that affect us directly.

We collaborate

We bring people together and make connections. Because though we may all connect differently, we are all connected. And by sharing, learning, working and contributing together, we can achieve so much more.

We find a way

We think creatively, seeing potential and possibility. Always finding a way, however long it takes.

We challenge

We think risk is a part of life to embrace and work with, not avoid. We constantly challenge ourselves and the status quo, working hard to make the world a place for everyone. When things go wrong, we're honest, we learn, we do better.

We celebrate



All achievements are worth celebrating. Those moments and milestones - the ordinary and extraordinary - that give meaning and purpose to life. We notice them and celebrate. Inspiring us to keep going.